

11 Executive Board Video Meeting_May 2020_Minutes



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ABSTRACT (FOR DISSEMINATION)	The document contains minutes of the video meeting of the Executive board held online via jitsi on May 8 th 2020.
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Executive Board members present: Vladimir Meglič (Co-ordinator), Paul Bilsborrow (deputy Co-ordinator), Pavol Hauptvogel (WP 1 leader), Heinrich Grausgruber (WP2 leader), Peter Dolničar (WP3 leader), Kristina Petrović (WP4 leader), Werner Vogt-Kaute (WP6 leader), Mario A. Pagnotta (WP7 leader) and Antoaneta G. Kuhar (project manager and WP8 leader).

Executive Board member absent: Dagmar Janovská (WP5 leader).

The video meeting of the Executive Board was constituted and the jitsi video & audio connection tested. The Co-ordinator welcomed participants and presented the main purpose of the meeting, which is the preparation of the revised **1st Periodic Report** for the project that is to be uploaded by the end of May 2020. The accompanying letter has been put together and needs to be adjusted just before the submission. He further reminded that we agreed that lead beneficiaries correct rejected Ds based on the review and then WP leaders work on the finalisation of the periodic report. At the end of April the Co-ordinator sent request to Pavol Hauptvogel (NPPC) to let us know when he is going to submit Ds that are crucial for the report, but nothing has arrived yet.

Pavol Hauptvogel joined the meeting and informed that D1.1 was sent at the beginning of April, along with the progress report, but he didn't get a reply if it is ok. He is now working on D1.2 and D1.3 and both Ds will be sent to the Co-ordinator on Mon-Tue next week. After his approval, the Ds will be distributed among WP leaders. Pavol Hauptvogel further informed that last week he was discussed the fast phenotyping with the potential sub-contractor from Czech Republic. NPPC has carried out open market consultation with advanced phenotyping systems in a controlled environment. The public procurement procedure should be finalised by the end of May.

The second point of the 11th EB meeting was to discuss the **online execution of the annual meeting**. The Co-ordinator suggested having the EB meeting on Friday, 12th of June between 1 and 3 pm; with the annual meeting on June 15-16th. EB members suggested keeping the agenda that was set for the annual meeting that had to be initially held in Matala. However, shorter time slots will be given to partners (max 10' each). To facilitate the meeting, a common ppt template will be developed and shared with partners, for submission in advance. Deputy Co-ordinator suggested having WP preparatory meetings. WP leaders will share details for the preparatory meetings both with the Co-ordinator and PM.

Meeting finished at 14:45.