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ABSTRACT (FOR DISSEMINATION)	The document contains minutes of the thirty fourth meeting of the Executive Board held at BOKU in Vienna, Austria on 13 and 15 February 2024
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AGENDA

ECOBREED 34th EB Meeting

BOKU, Faculty Club, SCHW-DG/105
Peter Jordan-Str. 82, Vienna, Austria

13 & 15 February 2024

Tuesday, 13 February 2024

10:00-11:00	Welcome & opening the EB meeting General items Vladimir Meglič, project coordinator Antoaneta G. Kuhar, project manager
11:00-14:00	Preparations for the review meeting All EB members
14:00-15:00	<i>Lunch break</i>
14:00-18:00	Preparations for the review meeting All EB members

Thursday, 15 February 2024

9:00-12:00	Reflections on the Review Meeting All EB members
12:00-13:00	Final reporting Vladimir Meglič, project coordinator Antoaneta G. Kuhar, project manager

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ECOBREED 34th EB Meeting

Meeting started on Tuesday, 13 February 2024 at 10:15

Executive Board members present in-person: Vladimir Meglič (coordinator), Paul Bilsborrow (deputy coordinator), Pavol Hauptvogel (WP1 leader), Heinrich Grausgruber (WP2 leader), Peter Dolničar (WP3 leader), Vuk Đorđević (WP4 leader), Dagmar Janovská (WP5 leader), Werner Vogt-Kaute (WP6 leader), Mario A. Pagnotta (WP7 leader)

Other project members present: Andreja Žibrat Gašparič (KIS)

Executive Board members present on-line: Antoaneta G. Kuhar (project manager and WP8 leader)

Welcome & opening the EB meeting

Vladimir Meglič, project coordinator, welcomed everyone to the 34th EB meeting in Vienna. He said that this meeting was about preparation for the review meeting and testing the on-line presentation platform to resolve any technical issues.

General items

The coordinator thanked everyone for their work in January as all deliverables and reports were delivered to the European Commission on time.

Preparations for the review meeting

After a short discussion EB members decided that the presentations will be done from one computer, only Antoaneta G. Kuhar (KIS) will be joining on-line.

The EB members had a discussion about technical questions regarding organising the review meeting. Each presenter will have 10 minutes time to present, this will be followed by 10 minutes Q&A session.

The coordinator will present mostly the objectives reached and the impact of the project. The EB members then discussed what should be the focus of each presentation of WP leaders. They agreed that the presentations should be a narrative about project outcomes and impact.

For preparation for the review meeting, each WP leader had a test presentation and details for each presentation and corrections of the presentations were then discussed within the group.

The meeting finished on Tuesday, 13 February 2024 at 17:00

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Meeting started on Thursday, 15 February 2024 at 9:00

EB members discussed all the recommendations by reviewers from the 4th review meeting on Wednesday, 13 February. They also discussed the deadlines for the final technical report and the financial reports by all partners.

Antoaneta G. Kuhar stated that the internal deadline for the financial report is Sunday, 10 March 2024.

Paul Bilsborrow said that UNEW will have an audit in March, therefore they cannot submit the report to meet the internal deadline as the audit date has not been confirmed.

Antoaneta G. Kuhar agreed that all the rest of the partners need to submit the financial reports by early March as partners have finished their work already. KIS also has audit starting on 7 March 2024 which will take at least two weeks to complete.

The project coordinator suggested an on-line follow up meeting after the PO sends feedback from the reviewers. All EB members agreed to this.

The project coordinator then thanked everyone for attending the meeting and believes that the review meeting went well.

The meeting was finished on Thursday, 15 February 2024 at 11:00