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AGENDA

ECOBREED 32nd EB on-line meeting

On-line Teams meeting
9 November 2023

Thursday, 9 November 2023 | 9:00 - 12:00

- | | |
|---------------|---|
| 9:00 – 9:15 | Welcome and introduction
Project coordinator |
| 9:15 – 10:45 | ECOBREED final report
All EB members |
| 10:45 – 11:00 | <i>Short break</i> |
| 11:00 – 12:00 | ECOBREED Final Conference organisation
All EB members |

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Meeting started on Thursday, 9 November 2023 at 09:05.

Executive Board members present: Vladimir Meglič (coordinator), Paul Bilsborrow (deputy coordinator), Heinrich Grausgruber (WP2 leader), Peter Dolničar (WP3 leader), Vuk Đorđević (WP4 leader), Werner Vogt-Kaute (WP6 leader), Mario A. Pagnotta (WP7 leader), Antoaneta G. Kuhar (project manager and WP8 leader)

Executive Board members absent: Pavol Hauptvogel (WP1 leader), Dagmar Janovská (WP5 leader)

Other project members present: Marjana Vasiljević (IFVC), Andreja Žibrat Gašparič (KIS)

Welcome, introduction and ECOBREED final report

Vladimir Meglič, project coordinator, welcomed everyone to the 32nd on-line EB meeting. He informed the EB members about the deadline set by the European Commission at the end of the project:

- **31 January 2024:** technical periodic report to be submitted to the EC (at least 2 weeks before the review meeting WP leaders should submit their contributions to the coordinator)
- **13-15 February 2024:** final review meeting (14 Feb) and EB meeting (13 & 15 Feb) in Vienna and on-line
- **10 March 2024:** final financial report submitted to the Coordinator.

He urged everybody to stick to the deadlines and prepare the report in time. He stressed that the project produced some exciting results and these need to be presented appropriately.

Antoaneta G. Kuhar (project manager, KIS) stresses that the consortium has obligations even 5 years after the end of the project and this is a responsibility of the whole consortium and not just for the coordinator. The consortium will need to agree about the ownership of the exploitable results and report about these results in the portal even after the end of the project. As for finances, they are linked to implementation and reporting. The PO agreed that we do not need to submit the financial statements by end of January, but immediately in March 2024 and delay will not be acceptable. We might be an object of financial reductions if the EC says that we did not reach our impact. Already approved costs for previous periods can also be cut if the EC concludes that the KPIs and impact were not reached. She also urged the EB members to stick to the deadlines. She asked all EB members to communicate the financial report deadlines also with their financial offices within their institutions now as this is top priority. She hasn't yet

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got the last financial statements from all partners, and she will look at all reports and will then organise a separate individual on-line meeting about the financial situation with selected partners till the end of the project.

The project coordinator added that **all reports and deliverables** need to be sent to the coordinator by **8 January 2024** and then to the PO and the Commission on 31 January 2024 latest. All deliverables need to be submitted through the Portal also by end of January 2024, before the review meeting. Next week, each WP leader needs to organise on-line meetings with their partners and discuss these timelines and deadlines.

Antoaneta G. Kuhar (project manager, KIS) said that the periodic report will cover the last 13 months of the project and costs need to be reported for this period. As for the final reporting, the project coordinator will ask PO for clarifications (KIS suffered a cyber attack at the end of October and all employees have missing emails from end of October to early November due to this problem).

Antoaneta G. Kuhar (KIS) also stressed that the report should be finished by 15 January 2024 as then we have our EB meeting, GA meeting and final conference in the middle of January in Ljubljana.

The project coordinator added that from 20 to 27 January 2024 all corrections need to be made and the final document ready for submission by the end of January. Andreja Žibrat Gašparič (KIS) will send instructions how to prepare the text (formatting).

ECOBREED Final Conference organisation

The project coordinator reported that the KIS team had a meeting with the company which will help organising the ECOBREED final conference and the other meetings (EB and GA meetings). The venue will be in central Ljubljana (final location will be announced by early next week). Then the information on registration, abstract submission etc. will be sent out.

Paul Bilsborrow (deputy coordinator, UNEW) suggested that 15 December 2023 should be the deadline for abstract submission and all EB members agreed.

The project coordinator said that the first registration should include the proposed title of the presentation, the desired mode of presentation (oral, poster together with an abstract with max. 200 words to be submitted by 15 December 2023).

Heinrich Grausgruber (WP2 leader, BOKU) added that the book of abstracts should only be published as an on-line version and all EB members agreed.

The project coordinator asked all WP leaders to present this basic information about the conference (17-19 January 2024) and General Assembly meeting (15-16

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January 2024) next week in their on-line meetings with partners. He also stresses that they need to remind partners to attend the General Assembly meeting as an obligation. The travel and accommodation should be organised by each partner themselves. KIS will organise travel and accommodation only for the invited speakers for the conference and the Scientific Advisory Board of the project.

The project coordinator and project manager will hold separate on-line meetings with EB members missing at today's meeting.

ECOBREED Final Conference organisation

Project coordinator congratulated Heinrich Grausgruber (BOKU) on the wonderful programme for the Gumpenstein conference, but kindly asked that the ECOBREED project should have proper acknowledgment in the book of abstracts.

Heinrich Grausgruber (BOKU) assured him that the ECOBREED acknowledgment will be presented and visible in the book of abstract as well as at the conference itself.

The project coordinator also urged him to remind presenters, being partners of ECOBREED to use the ECOBREED presentation template.

Meeting was finished on Thursday, 9 November 2023 at 11:00.